



DEPARTMENT OF DEFENSE
JOINT TASK FORCE BRAVO
CONTRACTING OFFICE UNIT 5714
SOTO CANO AIR BASE
PALMEROLA, COMAYAGUA
HONDURAS, C.A.

22 Aug 2013

CCEC-AMS

SUBJECT: Solicitation Notice to Establish Blanket Purchase Agreements (BPAs) for 410th CSB, Regional Contracting Office, Soto Cano AB, Palmerola.

Dear Sir or Madam,

This office intends to establish Blanket Purchase Agreements (BPAs) for the acquisition of Bottled Water. The purpose of this solicitation notice is to solicit interest in performing one of the aforementioned agreements.

1. DESCRIPTION OF THE SUPPLIES/SERVICES: The 410th CSB, Regional Contracting Office will to establish BPAs for **Bottled Water**. BPAs cover all supplies and equipment necessary to deliver the items to Troops Issue Subsistence Activity (TISA), Soto Cano Air Base. The Government is obligated only to extent of authorized purchases actually made under the BPAs. The amount of supplies which will be ordered during the period covered by the BPAs will depend upon the needs of the Government. **Nothing in this agreement binds the Government to place calls with the BPA Vendor.**

2. PERFORMANCE PERIOD: The period of performance of the resulting BPAs will be from 01 October 2013 to 30 September 2018. If award is made after the proposed time, there will be a corresponding change to the five year period, starting 01 October and ending 30 September of each year.

3. PURCHASE LIMITATION: The magnitude of the requirement in terms of physical characteristics and estimated price range is between \$500,000 and \$600,000.00 during the life of this agreement.

- a. For 5 gal Jugs water is estimated in a monthly bases a maximum quantity of 10,000 gal and a maximum total value of \$16,000.00.
- b. For 20 Oz Bottles of Water (24 bottles per case) is estimated in a monthly bases a maximum quantity of 800 cases and a maximum total value of \$6,000.00.

4. PLACE OF PERFORMANCE: The aforementioned supplies shall be delivered to TISA (Attn: ASA, Officer In Charge, TISA) at 2234-4634, ext. 3579, Soto Cano AB, Palmerola, Comayagua, Honduras.

5. QUOTATION SUBMITTAL DATE: The closing date for the submittal of the Retail Sale Price List is 3 September 2013 not later than 5:00 PM.

6. PRICING AWARD: The Government will establish BPA Agreements with those companies whose offer conforms to the solicitation and will be most advantageous to the Government considering the following factors:

- a) The prices to be paid shall be based on the prices offered to the general public and price for large quantities, so please make sure to offer your best price.
- b) Qualifications:
 - Maintain a valid Minister of Health or Public Health operation permit
 - Pass inspections by Preventive Medicine/Vet Food Services from JTF-Bravo.
 - The post mix sodas will be ready for consumption upon delivery
 - Respond to calls placed against this order in a timely manner, in the quantities required.
 - Delivery may be required on weekends and holidays
 - Demonstrate high standard of hygiene.
- c) If your company does not have a specific item, please state so.
- d) Prices under this purchase agreement must be firm fixed prices and must be valid for a year.
- e) Prices must be submitted in US dollars.
- f) The US Government is exempt from Sales Taxes. Prices must not include the 12% of sales tax.

7. PAYMENT METHOD: The Payment process is as follows:

- a) Net 30 after the invoice is submitted and approved by the finance office (the invoice can be submitted to finance any time a delivery is done or a monthly invoice is submitted that includes all the requests for the month).
- b) Visa Credit Card (the company must bring the POS to charge the credit card).

Attached you will find a list with all the required Post mix Sodas (attachment 1) and Delivery Requirements (attachment 2), please fill it out the attachment 1 List of Bottled Water and send it back to the Contracting Office, Attn: Mr. Jose S. Mendieta at (504) 2234-4634 ext 4574, Fax : 2234-4634 ex.t4497 /E-mail; jose.mendieta.hn@jtfb.southcom.mil and to SSgt Michael Palmer at(504) 2234-4634 Ext. 4146 email: michael.palmer@jtfb.southcom.mil from 08:00 – 17:00 hours. For additional information please contact the above mentioned point of contacts.

If you are not interested in proving this type of supplies, please advise this office as to whether you want to receive future solicitation notices.

Sincerely,

Michael Palmer
Michael Palmer
Contracting Officer
Soto Cano Air Base, Honduras

Attachment 1: List of Bottled Water
Attachment 2: Bottled Water Requirements

Attachment 1

List of Bottled Water
From 01 October 2013 to 30 September 2014

No.	Description	Qty	Unit	Unit Price in US \$	Total Price in US \$
1	Aguazul- small botled water. (20 oz). Cases of 24 bottles.	1	CS		
2	Aguazul- 5 Gal Water jugs	1	EA		

COMPANY NAME:

ADDRESS:

COMPANY REPRESENTATIVE:

EMAIL:

PHONE:

FAX:

CAGE: If applicable

DUNS: If applicable

Attachment 2

BOTTLED WATER REQUIREMENTS

- **5 GALLON JUGS:** The Contractor shall provide water in clear or translucent, 5 gallon plastic water jugs. The jugs shall be sealed and the cap shall be stamped with the date of bottling and expiration date. The expiration date shall be at least 30 days after date of delivery. The Government may return expiring jugs provided there is at least 7 days notice to the contractor and expiring jugs are ready for pick-up at least five working days (M-F, excluding Honduran Holidays) in advance. The contractor shall replenish used water jugs as specified on a bi-weekly (every other week) basis as mutually agreed to by the Troop Issue Support Activity (TISA) Contracting Officer Representative (COR) and Contractor. The contractor will be responsible for the collection and removal of empty water jugs at TISA. The bi-weekly delivery amounts are not known at this time, but it is estimated that the Government will use 4,333 5-gallon jugs per month. The Contractor is to bill on actual jugs replaced.
- **20 OUNCE BOTTLES:** The Contractor shall provide water in clear or translucent, 20 ounce plastic bottles. The bottles shall be individually sealed and shall be stamped with the date of bottling and expiration date. The expiration date shall be at least 180 days after date of delivery. A case is comprised of 24 bottles and shall be assembled and sealed in such a manner as to allow stacking. The Contractor shall replenish the 20 ounce bottle stock, to a minimum quantity on hand of 800 cases (24 per case) as specified by TISA COR. The bi-weekly (every other week) delivery amounts are not known at this time, but it is estimated that the Government will use 300 cases per month. The Contractor is to bill on actual bottles delivered.
- Based on needs of the Government, the Contractor may be asked to deliver additional 5-gallon jugs of water outside the normal delivery schedule. If a call is placed, the Contractor has three days to deliver the additional units.
- The Contractor's delivery driver and an authorized TISA COR will confirm the replenishment figures after each delivery, and that amount will be used by the Contractor to submit their invoice. Invoices may be submitted per each delivery, or on a consolidated basis, whichever is suitable to the Contractor.
- The Contractor can be requested by the Contracting Officer to deliver bottled water at other locations as agreed upon by the Contractor and the Contracting Officer.

WATER QUALITY STANDARDS –

In order to be awarded and maintain a contract, under this solicitation notice, offerors must be an approved/accredited supplier of potable water by the US Army Veterinary Command. During the course of the contract, the Contractor must maintain their approval rating. If the Contractor's product is determined to not be in compliance with US Army Veterinarian standards, then the contract will be immediately terminated for cause.

5-GALLON WATER JUG HOLDING RACKS Contractor to provide water jug holding racks for the 5 gallon jugs to five locations on Soto Cano AB. Actual amounts per location will be provided by the TISA COR after contract award, at the pre-performance conference. These racks are to remain the property of the Contractor, and are to be used during the contract period. Repair and replacement of racks damaged by normal wear and tear will be at contractor expense. Repair and replacement of racks caused by Government abuse and neglect will be at Government expense. The Contractor shall remove the racks within 10 calendar days after the contract period ends.